



ARCHITECTS ONLINE – SEARCHING, APPLYING AND RECEIVING JOB APPLICATIONS

Architects Online has a sophisticated automatic search and application system that allows for a fast and seamless process through searching, applying, and the advertiser receiving the application and the CV.

Job Search

Keyword

Job Title All

Salary All

Contract/Perm All

Location All
 Ctrl to multi select
 Avon
 Bedfordshire

Company All

New jobs only

SEARCH

The Search box is located on the right hand side of the jobs screen and is present whenever you are in the jobs section of the site.

Search fields are both free entry in the case of 'keyword' or by check box (New) or by drop down menu (the rest). All work in conjunction with each other.

All field drop down menu search fields default to 'All' and can be returned to that state at any time by pressing the Reset button.

The 'Location' search allows for selection of more than one location (Ideal for Kent *and* Sussex or Greater Manchester *and* Cheshire). This requires the user to use the Control key to allow multi-selection.

NOTE:-

Users will find that if they view an advertisement for a particular company, the 'company search' field will default to that company. To cancel this, use the 'Reset' button.

Job Selection

Jobs selected since login:

Your list of jobs is empty.

Having selected the search criteria, press 'search'.

This opens the search results summaries.

From here a user can either search again with different criteria or click on the 'more details' link on an individual ad. Summary.

Architects—online.co.uk
the world's leading architectural job site

Currently: 554 jobs

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Search Results

Job Title	DATE
Technician - London NEW	DATE 15/11/05
Salary £18 - £21 ph CONTRACT - Long term Microstation Technician position in London Beresford Blake Thomas REF EE10 More details	
AutoCAD Technician - London	DATE 15/11/05
NEW Salary £15 - £18 ph CONTRACT - AutoCAD technician required for large architectural company in London Beresford Blake Thomas REF EE08 More details	
Interior Designer - London	DATE 15/11/05
NEW Salary £19 - £21 ph CONTRACT - Two interior designers required urgently, to work on the design of a new hotel London Beresford Blake Thomas REF EE06 More details	
Architectural Technician - London	DATE 14/11/05
Salary £21,000 - £24,000 Cas Technician for private and social housing developments. London	

Job Selection
Jobs selected since login:
Your list of jobs is empty.



This takes the user to the actual advertisement details page for that ad.

From here user has the choice to 'apply' and add those details to the candidates 'job selection list'.

Alternatively, a user may wish to continue searching. To do this they should press 'search' again in the left hand search box. The search criteria will be saved from the previous search, so this will reload the search results page again.

APPLY

Candidates can use the sophisticated 'shopping cart' facility to select jobs they wish to apply to. Selections are shown in summary in the 'Job Selection' box directly below the Job Search box.

Clicking 'Go' in this screen takes the user to the candidate job selection page from where the user can complete their application

Having done so, an email application goes immediately to the advertiser, together with the candidates CV and the candidate receives an email conformation. The advertisers account is updated with a record of the application as is the candidates own 'job history'.